



FEDERAL ELECTION COMMISSION
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AGENDA ITEM
For Meeting of: 1-30-03

SUBMITTED LATE

January 28 2003

TO: The Commission
THROUGH: James A. Pehrkon, Staff Director 
FROM: The Forms Committee¹
SUBJECT: Amendments to Agenda Documents 03-08 and 03-09

The Forms Committee submits the attached amendments to agenda documents 03-08 and 03-09 for the Commission's consideration.

Recommendation

The Forms Committee recommends that the Commission incorporate these amendments to the reporting forms and instructions contained in agenda documents 03-08 and 03-09.

¹ The Forms Committee consists of Irene Allen (Data); Debbie Chacona (Reports Analysis); Barry Conway (Reports Analysis); Mai Dinh (Office of General Counsel); James Jones (Printing Officer); Kevin Salley (Information); Lisa Stolaruk (Reports Analysis); Pat Sheppard (Audit); Wanda Thomas (Audit); John Vergelli (Office of General Counsel); Dorothy Yeager (Information) and Patricia Young (Public Disclosure). Tony Buckley (OGC); Jeff Chumley (Data); Bob Knop (OGC); Jonny Levin (OGC); Duane Pugh (OGC); Greg Scott (Information) and Rosic Smith (OGC) also participated in planning meetings and discussions regarding the forms.

Amendments to Agenda Documents No. 03-08 and No. 03-09

The Forms: Agenda Document No. 03-08

Page 14, Line 25 of Form 3X Detailed Summary Page: Change title of Line from "Coordinated Expenditures Made by Party Committees" to "Coordinated Party Expenditures"

Page 19, Form 3X, Schedule F Title: Insert "Party" in title between "Coordinated" and "Expenditures"

The Instructions: Agenda Document No. 03-09

Draft Instructions for FEC Form 3, Schedule A

Page 39, Line 1: Replace "net out" with "subtract".

Page 39, Line 7: Insert "previously" after "was".

Page 39, Line 8: Insert "on the current report" after "Schedule B".

Page 39, Line 10: Insert "previously" after "was".

Page 39, Line 13: Insert "on the current report" after "Page".

Draft Instructions for FEC Form 3X, Summary Page

Page 52, Line 4: Replace "Lines" with "lines"

Page 53, Line 10: Delete "Unauthorized" and capitalize "Political".

Page 55, Line 10: Replace "An Unauthorized" with "A political".

Draft Instructions for FEC Form 3X, Detailed Summary Page

Page 66, Line 16: Replace "Shared" with "Allocated"

Page 66, Line 20: Make "campaign" plural.

Corrections to Draft Instructions for FEC Form 3X, Schedule B

Page 84, Line 17: Replace "is" with "are"

Corrections to Draft Instructions for FEC Form 3X, Schedule E

Page 97 Line 7: Insert the word "with" after "or concert".

- 1 Page 98 Lines 14-17: Delete the sentence, "All 48-Hour paper reports not bearing a handwritten
2 signature (e.g., those filed by fax (to 202-219-0174)) shall be immediately followed by the
3 handwritten signature of the treasurer certifying, under penalty of perjury, the independence of
4 the expenditure."
- 5 Page 100, Line 7: Replace "11 CFR 100.23(b)(3)" with "11 CFR 100.29(b)(3)".
- 6 Page 100, Line 8: Insert "Explanation and Justification for" before "11 CFR 104.4(f)".
- 7 Page 102, Line 19: Insert "(for electronically-filed reports, type the name of the treasurer)" after
8 "Schedule E"
- 9 Page 103, Line 2: insert a comma after "suggestion of"
- 10 Page 106, Lines 2-11, 15 and 18-20: Delete the descriptions of category codes on these lines.
- 11 Corrections to Draft Instructions for FEC Form 3X, Schedule F
- 12 Page 108, Line 5: insert "coordinated party" after "make"
- 13 Page 108, Line 17: add "party" after "coordinated"
- 14 Corrections to Draft Instructions for FEC Form 3X, Schedule H-1
- 15 Page 114, Line 10: Replace "allocated" with "allocable"
- 16 Corrections to Draft Instructions for FEC Form 5
- 17 Page 139, Line 16, Replace "11 CFR 100.23(b)(3)" with "11 CFR 100.29(b)(3)".
- 18 Page 142, Line 11: Replace "election year" with "non-election year".
- 19 Page 147, Line 9: Insert at end of paragraph "Electronic filers: type the name of the person
20 making the independent expenditure after the certification."
- 21 Page 147, Line 16: Insert the word "independent" before "expenditure."
- 22 Page 148, Lines 5-14 and 18: Delete the descriptions of category codes on these Lines.
- 23 Corrections to Draft Instructions for FEC Form 11

1 Page 168, Lines 19-20: Delete the following sentence: "If the calculated amount results in a
2 negative number, enter a '0' in this box."

3 Page 169, below Line 10, under "Before you begin:" second bullet point: Delete "and use it to
4 calculate the amount of personal funds expended by the candidate." Add two bullet points as
5 follows:

6 --You must have a copy of the most recent FEC Form 10 (if any) filed by the candidate.
7 --You must have a copy of the candidate's FEC Form 3Z-1.

8 Page 170, first bullet point: At the end of the second sentence add an "as follows" so the
9 sentence reads: "Begin with Part A, Step 1 and use the figure from Part A, Step 1, Line 3 of this
10 worksheet as follows."

11 Corrections to Draft Instructions for FEC Form 12

12 Page 174, Worksheet for Form 12, Line 1: Replace the cross reference to "Line 10" with "Line
13 16".

14 Page 174, Worksheet for Form 12, Line 4: Delete this Line and make the following conforming
15 changes:

16 Page 174, Worksheet for Form 12, Line 5: Renumber the Line as Line 4. Revise the instruction
17 to read "Add Lines 2 and 3."

18 Page 175, Worksheet for Form 12, Line 6. House Candidates: Renumber the Line as Line 5.
19 Change the two references to Line 5 to Line 4.

20 Page 175, Worksheet for Form 12, Line 7: Senate Candidates: Renumber the Line as Line 6.
21 Change the reference to Line 5 to Line 1. Revise the instruction that immediately follows Line 7
22 in the table as follows (changes bolded): "If the total amount entered in Line 4 is greater than the
23 amount entered in Line 6, you must file this form within 24 hours as described below."